

REPUBLICAN WOMEN OF PRESCOTT STANDING RULES

Adopted by Board of Directors on April 8, 2024

- 1) Elected Officers, Standing Committee Chairs and Special Committee Chairs shall meet with the incoming Chair, provide a quality transition checklist to be signed by the outgoing and incoming Chair, and handover printed and electronic materials, that will provide insight for their job responsibilities.
- 2) Luncheon reservations must be made or cancelled by the deadline date in all RWOP communications. A reserved but non-attending member/guest shall pay to the Treasurer the cost of the missed luncheon. Failure to pay may result in loss of membership. Any cancelled reservations cannot be given to another person. They must be returned to RWOP so the waitlist can be fairly utilized to fill the seat.
- 3) The Reservations Chair shall make a waiting list to be filled if there are openings.
- 4) Reservations will also be reserved and RWOP shall pay for invited speakers and their one (1) guest.
- 5) Candidates and their one (1) guest shall pay for their lunches. Campaign tables will be available in the mall area for signature collection and literature of Republican candidates for a fee upon a RSVP to the Campaigns Chair. Any campaign literature circulated or displayed at meetings shall be favorable to Republicans. A recall petition is considered a negative campaign if against a Republican and is not allowed.
- 6) Mall tables promoting Republican principles may be available for a fee upon RSVP to the Campaigns Chair. Handouts require approval by the President or First VP.
- 7) Main speaker(s) are not charged for a mall table and can have for sale items at their mall table. Candidate speakers pay for their mall table. Non-candidate speakers do not have to pay for their mall table.
- 8) It shall be the policy of RWOP to refrain from any negative comments pertaining to any Republican candidate or Republican elected official(s).
- 9) To ensure a RWOP professional appearance, a presentation of a sketch or schematic for any media, photos, invitations, floats or the like, for any public event must be submitted to the President or designee for approval prior to the event and prior to any expenditures.
- 10) RWOP Members' Monthly Luncheon Envelope contributions:
 - A. Red Envelope membership contributions will be used for the Veterans' support programs. The Red envelopes are on the table every month except: March, April and December. These funds assist in covering the cost of Veteran's lunches as well as a small token gift (if offered).
 - B. All current year's funds remaining at the end of the year may be used to benefit other Veterans' 501 (c) (19) organizations, Honor Flight, Veterans' clothing/food drive, or other sanctioned Veterans' causes that may be presented to the EC and approved by the BOD.

- C. The Blue envelopes are on the tables in March and April and primarily collect RWOP members' contributions for Law Enforcement Officers and their spouses' lunches in May and for First Responders and their spouses' lunches in June.
- 11) An active member may attend a BOD meeting as an observer.
- 12) A member may fill out a Request to Speak (RTS) form to address the BOD. The member shall write their full name and the topic. Each RTS presentation is limited to two (2) minutes. The President may limit the time depending on the number of RTS forms. The reading of a communication does not in itself formally bring a question before the BOD. A comment may be offered by a BOD member of the BOD proposing appropriate action. If no member of the BOD feels that anything needs to be done, the matter is dropped and the member is thanked for bringing it forward.
- 13) **RWOP Special Membership** shall be approved by the BOD.
 - A. **The Honorary Member Award** is given to a high-level public official and/or a member who has shown an extraordinary amount of support to the RWOP organization and awarded an honorary membership for one (1) year and a free lunch when honored. They are listed in our directory for a year as an Honorary Member of RWOP.
 - B. **The Lifetime Achievement Award** is bestowed upon a RWOP Active member living or deceased in memory of their contributions and exceptional service to the RWOP organization.
 - C. **The Exceptional Citizen Award** is to honor an extraordinary, community-minded RWOP member who has dedicated their time and energy toward the good of the community.

The Board of Directors may amend These Standing Rules by a majority vote.

--End of Standing Rules Document--

