

## **Volunteer Hours and Awards Chair Duties**

Every month, an email is sent to our members requesting that they report their hours by the end of the month. The hours are collected each month from both Active and Associate Members. When the hours are received, they are recorded in an Excel spreadsheet.

The hours are reported as:

- Regular Hours
- Campaign Hours
- Precinct Hours
- School Hours

The accumulated hours for each month are reported at the monthly Full Board Meetings.

## **Achievement Awards Duties**

Achievement awards are applied for every two years through both NFRW and AzFRW. A separate spreadsheet is provided by each organization, so that we can indicate our RWOP achievements during the previous two-year period.

### **NFRW Achievement Awards**

NFRW Awards are based on the following general categories:

- Club Function
- Membership Development
- Programs
- Leadership Development
- Campaign Activities
- Community Relations.

The awards to be issued are determined based on a point system. A specific number of points is awarded for each of over 110 line-items on the NFRW spreadsheet.

The different awards that our club can earn are as follows:

- Bronze Award (155-179 points)
- Silver Award (180-204 points)
- Gold Award (205-229 points)
- Diamond Award (230 points or above.)

The awards are announced at the NFRW Biannual Meeting. RWOP has received the highest honor, the Diamond Award.

## **AzFRW Achievement Awards**

AzFRW awards are based on the following general categories:

- Club Function
- Committees
- Membership Development
- Programs
- Community Relations
- Campaign Activities

The AzFRW Awards are also based on a point system. A specific number of points is awarded for each of over 70 line-items on the AzFRW spreadsheet.

The AzFRW Awards that our club can earn are as follows:

- Copper Achievement Award (125-149 points)
- Silver Achievement Award (150-174 points)
- Gold Achievement Award (175-199 points)
- Turquoise Achievement Award (200-235 points)

The awards are announced at the Biannual AzFRW Convention. RWOP has received the highest honor, the Turquoise Achievement Award.

We also submit, to AzFRW, our total Campaign Hours for the two-year period, in application for a separate Campaign Award. In addition, we submit a showcase of our Caring for America projects to AzFRW for another separate award. Lastly, we submit our media, newsletters, and scrapbooks for an AzFRW Public Relations Award. For the past two awards cycles that I have been involved with, we have won the scrapbook award both times.