

Armed Services Chair Position

- 1) Ensure the veterans in RWOP are heard and their needs acted upon. Respond to emails and leads that come in.
- 2) Communicate programs and events that RWOP members as well as Veterans can participate in through the Armed Services Corner, emails, and Constant Contacts.
- 3) Keep the Armed Services Corner updated Monthly by listening to the Charlie Arnold show the first Wednesday of each month at 8:00 am. on KYCA when he talks about Veteran events, researching Veteran websites for information and changes in laws and benefits, and contacting key people in Veteran organizations about events and volunteer opportunities (U.S. VETS-Prescott; VA, DAV and VFW). Write up the information and work with the 4th V.P. of Communications to get it on the website and distribute the Constant Contacts.
- 4) Seek support in the form of volunteers and donations for various veteran's organizations from RWOP membership. Donations come from the Red Envelopes and a team of people count those each month after the luncheons and give the money to the Treasurer.
- 5) Ensure our Veterans are made to feel special at our November luncheon with recognition and a small token of appreciation for their service (The Chair finds the gifts to give out)
- 6) Look for other opportunities to help Veterans and Deployed Military such as AdoptaPlatoon with donations and cards.
- 7) Submit information for the Armed Services Award each April/May to the 1st V.P. of Programs (This is the person the Chair reports to)
- 8) Write a newsletter article each month and submit to the appropriate Board member.
- 9) Update the Women Vets, Associate Vets and Vet Volunteer lists as new members join monthly.
- 10) Create and budget annually and get it approved by the Board